

Heywood School Management Team Meeting Minutes

1/22/2018

Present: Jennifer Mooney, Kirby Smith, Sandra Guerra, Dan Goeller, Charmaine Walker, Faith Alcantara, Gerald Murphy

Absent: Jeanette Laguna

Agenda

- Accepting December's minutes
- Future Ready
 - Last meeting we discussed
 - They created their mission statement
 - District Level Survey is complete
 - Letter of participation
 - Going forward we should expect the surveys will be sent to the school levels and teachers and admin will have the opportunity to provide feedback on where we stand based on the goal of Future Ready
 - No current action for Heywood at this time
- Review of school calendar.
 - Include setting dates for SMT meetings from March onward.
 - Engineering Week Planning Update
 - Mr Rutz, Mr. Clementelli working on coding and careers. Someone will talk about what they need to do to prepare for careers in coding. They will also discuss artificial intelligence. Our students will be exposed to STEAM activities at the high school (walking trip).
 - Fun Day moved to June 15, present to staff for support
- School Budget
 - Longer meeting than usual, plan accordingly
 - Ms. A has a meeting on 2/9, we will discuss after that meeting
- Middle States Review
 - A look at what we will be doing in April
- District Data Presentation Review
 - Friday, February 16th from 10:30 to 12:00
 - Look at absenteeism We should have <10% of students who have been absent for 9 or more days.
 - Collecting Data for K-2 data- ELA- Each grade level will determine where most of their writing has been collected. (2nd grade will use opinion writing). Math- we will use performance task.
- Review progress on School Action Plan
 - Defer this discussion to next meeting
- Middle school boys Fantasizr Academic Challenge Update

- We have 41 students
 - We have many male staff interested in using it
 - We will have 8 teams of students and we will have a draft during the awards assembly. Each team will come out with their coach to a song.
 - Students will be working towards earning points for behavior, attendance, and academic achievement.
- Good of the Order